

**FEDERATION  
of  
INTERNATIONAL  
TOUCH INC.**



**Procedures**

**and**

**Protocols**

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For an electronic copy of any of the forms in this document  
Please contact the Secretary General  
[cary@austouch.com.au](mailto:cary@austouch.com.au)

## **Forms**

2. Annual Membership Application / Renewal Form
5. Expression of Interest to Host a FIT Event
6. Application for Development Assistance
7. Application for Representative Player Clearance

# **MISSION STATEMENT**



**TO DEVELOP  
INTERNATIONALLY  
THE SPORT  
OF TOUCH**

*touch - the sport for all*

## 2. MEMBERSHIP

- 2.1 The Membership of the Federation is outlined in articles 13 to 19 of the Constitution.
- 2.2 The Classes of Membership as categories by the Constitution is Full Membership, Associate Membership, Life Members and Individual Members
- 2.3 **Full Membership** entitles the member to vote on all matters at the Federations Meetings and is only granted to National Touch Associations that satisfy the following criteria:
- .1 The National Touch Associations must
- (a) be incorporated under the Laws of the relevant country.
  - (b) be registered with the relevant government sporting agency of the country and/or be recognised by that agency as the head organisation for Touch in the relevant country.
  - (c) have a constitution that in no way conflicts with the Federation's Constitution and must contain clauses relative to the regular election of officials
  - (d) have an effective and realistic Development Plan, which incorporates strategies for the development of:
    - i) New teams into the Park, District, Provincial, Regional, State, Modular or National competitions,
    - ii) Coaches and coaching personnel qualified at park and up to, and including elite levels,
    - iii) Qualifying Referees and Referee coaches at both the Park and elite levels,
    - iv) A Policy for the Selecting of National representative teams, Identifying personnel to implement the National selection Policies and Processes of that Country.
    - v) Sound administration and management of its own organisation and of its members
- 2.4 To maintain Full Membership status a National Touch Association must
- (a) maintain its status as an incorporated organisation under the Laws of the relevant country

- (b) provide the Federation with copies of its audited Annual Accounts and its Reports to its Members and any other documents which are required to be provided annually to maintain its incorporation under the laws of the relevant country.
- (c) provide the Federation annually with details of the number of teams registered nationally with them either directly or indirectly.
- (d) provide the Federation annually with a list of officials and their contacts details.

**2.5 Associate Membership** may be granted in order to encourage the development of International Touch to countries that have a National Touch Association that cannot currently comply with the Full Membership requirements but can establish they are committed to achieving Full Membership status within five year. Associate Members are subject to the following;

- (a) they are entitled to attend and speak, but not vote on any matters at the Federation's Meetings.
- (b) failure to achieve Full Membership status will result in the automatic suspension of all membership rights provided that the Board may at its sole discretion extend the time limit for a definite period in the event of special circumstances.

**2.6 (a)** The annual cost of **Full Membership** is set at:

- (i) \$A1000 for Countries with more than 200 registered teams (registered either directly or indirectly)
- (ii) \$A750 for Countries with more than 50 registered teams (registered either directly or indirectly)
- (iii) \$A500 for Countries with less than 50 registered teams (registered either directly or indirectly)

(b) The annual cost of **Associate Membership** is set at \$A350.

**2.7** Membership fees may be changed by the Board or the General Committee

**2.8** Members found guilty of manipulating their team figures to gain an advantage in paying fees will forfeit all Membership privileges with the Federation.

**2.9** Membership fees due up to the date of suspension or forfeiture are recoverable by the Federation



# ANNUAL MEMBERSHIP APPLICATION /RENEWAL FORM - YEAR: **2009**

## **PART A - General**

Type of Membership - Full or Associate			
Name of Touch Association:			
Address of Touch Association:			
E.mail address & Web site address:			
Name of person making Application:			
Address of above person:			
E.mail address:			

## **PART B – National Touch Association**

YES

NO

	<u>YES</u>	<u>NO</u>
Copy of Constitution, attached		
Copy of Certificate of Incorporation, attached		
Copy of “Letter of Recognition” from your Government or Relevant Sporting Agency, attached		
Copy of current Development / Strategic Plan, attached (If Yes, attach details of performance measurements against Plan)		
Copy of Annual Audited Accounts, attached		
Copy of Current Officials and their Contact details, attached		

## **PART C - Incorporation**

Name of Legislation under which the Touch Association is incorporated			
Contact details of relevant agency in which incorporation / registration is recorded			
Name of Government Body			
Address:			
E.mail:			
Phone:		Facsimile	
Name of any other legislation under which the Association could have incorporated:			

### **PART D – Government Registration**

Name of relevant Government Sports Agency with whom the Touch Association is registered			
Name of contact for Touch in Agency			
Phone:		E.mail:	
Requirements for Touch to be recognised by Government Agency:			
Requirements for Touch to be funded by Government Agency:			

### **PART E – Appointment of Member's Delegate**

Title (e.g. Sir, Mr. Mrs. Ms. Dr. etc)				
Family Name:		Given Names:		
Address:				
E.mail Address:				
Phone Numbers:	Bus.		Res.	
Facsimile Nos.	Bus.		Res.	
Mobile / Cell:				

**PART F - Statistical Data**

Number of current registrations as at the 31st December **2008**:

Teams		Coaches		Coach Educators	
Referees		Referee Educators		Selectors / TID Staff	

Number of increased registrations in proceeding 12 months for the following was:

Teams		Coaches		Coach Educators	
Referees		Referee Educators		Selectors / TID Staff	
Details of date of transfer and amount of annual fees transferred to the Federation's Account:					
(Signed for and on behalf of the Applicant by a duly authorised officer)					
		Signature		Date	

For RENEWAL purposes  
This Form must be returned to the Secretary General of the Federation  
no later than the 31<sup>st</sup> January 2009

Mr. Cary Thompson,  
18 Beaconsfield Road  
Mortdale Heights NSW 2223,  
AUSTRALIA  
Email to: [cary@austouch.com.au](mailto:cary@austouch.com.au)



### **3. Procedure and Protocols for the Exchange of Personnel and / or Touring Teams**

#### **Exchange of Personnel**

**3.1** F.I.T. Members may provide or request resource assistance (exchange of personnel) for any development purposes whatsoever, providing that;

- The Member requesting the personnel has written to the Member providing the personnel, to obtain approval for the exchange; and
- The Member providing the personnel has replied in writing with their approval for the exchange.

**3.2** Any individual person/s intending to travel to another Member for the purpose of participating in any Touch related activity, must first request written approval from;

- The Member the person/s are registered in, and
- The Member the person/s intends to travel to.

**3.3** No affiliates of a Member is allowed to conduct exchanges of personnel without the written approval of the Member's National Body where the said personnel are registered.

**3.4** All such exchanges must be advised in writing to the Secretary General of the Federation, as a screening process needs to be undertaken to ensure all of its Policies, Procedures and Protocol processes are being upheld.

#### **Tours by Federation Members (Representative Teams)**

**3.5** F.I.T. Members may conduct a tour of (that is, send touring teams to) another Member Country provided that;

- the Member sending the touring teams has written to the Member hosting them and has obtained written approval for the tour; and

**3.6** All such tours must be played under the Rules of the Federation, unless both the host Member and the touring Member have agreed to any amendments, and only after such adjustments have been approved by the Federation of International Touch.

- 3.7** No tours by national teams who are not affiliated to F.I.T. are be allowed by Members unless specifically for developmental purposes, and then only after written approval has been granted by the Secretary General of the Federation.
- 3.8** No tours should be undertaken by Members to a non-member country, unless specifically for developmental purposes, and then only after written approval has been granted by the Federation.
- 3.9** Any tour matches requiring Test match status must be approved by the Federation and comply with the requirements of Federation of International Touch for sanctioning of such events.
- 3.10** All such teams involved must advise details of the event to the Secretary General of the Federation as a screening process must be undertaken by the Federation to ensure all of its Policies, Procedures and Protocol processes are being upheld.

### **Tours by Individual Team (non National teams)**

- 3.11** Individual teams from within a Member may tour another Member Country (or an affiliate of that Member) provided that;
- Such individual touring teams have written approval from their own national Body to tour;
  - The individual touring team has written approval from the affiliates they are visiting and the Member country where those affiliates are registered.
- 3.12** All such tours must be played under the Rules of the Federation, unless both the host Member and the touring Member have agreed to any amendments, and only after such adjustments have been approved by the Federation of International Touch.
- 3.13** The Secretary General of the Federation must be advised, in writing, of all such tours as a screening process by the Federation must be undertaken to ensure all of its Policies, Procedures and Protocol processes are being upheld.
- 3.14** No tours by individual teams who are not affiliated to a F.I.T. Members are be allowed by Members unless specifically for developmental purposes, and then only after written approval has been granted by the Secretary General of the Federation.

#### **4. Procedure and Protocols for Sanctioning of International Events.**

- 4.1 The F.I.T. Member must put any request for sanctioning, in writing, addressed to the Secretary General of the Federation.
- 4.2 No F.I.T. Member may advertise that an Event has F.I.T. sanction until *the Federation has granted "official approval"*. "Official approval" means receipt, by the requesting Member, of the written approval of the Secretary General of the Federation. A breach of this procedure will result in sanctioning of the Event being withheld and any possible participants being advised accordingly.
- 4.3 The F.I.T Member must be financial as at the date of the request and the Event.
- 4.4 The request for F.I.T. sanction of an Event is valid **only for that event in the-year of the request.** Any such repeat Event requires another request for F.I.T. sanction. That is, annual international Events require an annual written request for sanctioning.
- 4.5 At any tournament sanctioned by the Federation, an official representing F.I.T. must be present. All cost associated with getting the official to, from, and during the tournament, including accommodation, internal transport and meal allowance will be the responsibility of the Tournament Organiser.
- 4.6 To have Test Match status granted to games conducted at F.I.T. sanctioned Events, each match must be officiated by internationally qualified referees. For any Test match series between F.I.T. Members, the Federation appoints referees.
- 4.7 All cost associated with getting the referees to, from, and during, the tournament, including accommodation, internal transport and meal allowance will be the responsibility of the Host Nation.
- 4.8 Each application for F.I.T. sanction must be accompanied by a fee of \$A500
- 4.9 Any sanction granted by the Federation is subject to the condition that F. I.T. Rules will apply to all games included within the sanctioning request. Exemptions to this condition may be granted by The Federation (as in the case of experimentation with new ideas regarding Rules) may grant exceptions to this condition BUT such requests for exemptions must be included with the original request for F.I.T. sanction of that Event.
- 4.10 Any sanction granted by the Federation is subject to the fact that F. I.T. has absolute authority over, appeals, protests, citing and/or any other judicial matters arising out of the Event.
- 4.11 Any sanction granted by the Federation is subject to a full written report of the Event being provided to the Federation, by the F.I.T Member requesting sanction within four weeks of the conclusion of the Event

- 4.12 An event may not be sanctioned by the Federation for a variety of reason. So that participants do not breach the “Unaffiliated Rule” the Federation may in certain circumstances endorse an event, thus allowing FIT members to enter.

#### **PROCEDURE FOR DETERMINING THE WINNER OF THE SERIES**

- 4.13 If a winner of any such series is required then they will be determined as follows:

- .1 The series winner will be the country who wins the most divisions. Each division has an equal weighting.
- .2 If two or more countries are tied then the series winner is the country that has won most games.
- .3 If two or more countries are tied and have won an equal number of games then the series winner is the country that has the highest number of points based on the following table:

Each Win	= 3 points
A win by 3 or more touchdowns	= 1 bonus points
A Loss	= 1 point

- .4 If two or more countries are still tied after the above criteria has been applied then the winner is the country which has the higher For and Against difference.
  - .5 If two or more countries are still equal after .1, .2, .3, and .4 have been applied, then if one of the countries is the current titleholder they become the series winner otherwise the countries still tied become Joint Champions.
- 4.14 This system only applies to events other than World Cup, European Championships and Oceania Championships where the method of determining the winning country is the table used at these events.
- 4.15 If the series has sufficient countries and teams competing that the World Cup Champions Table is more appropriate then a request to the Secretary General to apply that table needs to accompany the application for F.I.T. sanctioning of the event.

## **5. Procedure for Tendering to Host a FIT Event.**

### **Tender to Host a FIT Touch Event.**

- 5.1 All tenders are to be forwarded in writing (or via e-mail) to the Secretary General. This includes all visual media and other support documentation
- 5.2 Every tender will be investigated by the Executive and/or Marketing Director as to the suitability or otherwise of the venue.
- 5.3 The control and administration of the event will at all times be under the auspices of the Federation of International Touch. Any tender should include details of the following:-
- 5.4 The tender is subject to the Host Nation having agreed to, and including with the tender the signed Host Nation Agreement. Any tender should include details of the following:-

### **Administration**

The following needs to be provided in detail:

- 5.5 The Host Association's Touch Administration infrastructure
- 5.6 The number of International quality playing fields and training facilities
- 5.7 Written approval from respective councils or authorities who control the playing facilities, ensuring full and EXCLUSIVE use of the grounds for the duration of the tournament
- 5.8 A reliable and adequate public address systems
- 5.9 Adequate seating for spectators and participants
- 5.10 An administration control room for tournament officials
- 5.12 A large dressing room to accommodate the referees
- 5.13 Adequate Change room and toilet facilities for the players
- 5.14 Photocopy, internet and printing facilities with adequate power outlets and sufficient power adapters and power boards.
- 5.15 Two way radio communication systems for Tournament Control, Referees, Medical and ground staff
- 5.16 Scoreboard facilities

- 5.17 Field lighting (if required)
- 5.18 First aid facilities, qualified medical practitioner and physiotherapy
- 5.19 Support staff, liaison officers, referee managers, referee masseurs
- 5.20 Security of all facilities and participant

### **Playing Fields and Facilities**

Detailed plans of the playing fields and facilities layout, showing the:

- 5.21 Location of main arena and other fields
- 5.22 Location of shower and toilet facilities
- 5.23 Location of fresh water supply
- 5.24 Location of food and drink outlets
- 5.25 Location and availability of training facilities
- 5.26 Location of tournament control and media areas
- 5.27 Location of flag poles
- 5.28 Location of public telephones
- 5.29 Location of parking facilities
- 5.30 Location of presentation area for finals etc.

### **The Event**

- 5.31 Particulars regarding what advertising or promotional campaign will be utilised to expose the event.
- 5.32 Details of what sponsorship will be used to help fund the Tournament.
- 5.33 Data on what catering facilities are available (type and nature of food) and if there are any current rights attached to the venue for food, beverages, drinks and alcohol sales.
- 5.34 Information regarding what merchandising rights (if any) is attached to the venue facilities.

- 5.35 A full and detailed analysis of the types of accommodation available in close proximity to the venue and likely tariff charges for participants at the time of the event (i.e. number of beds and configuration etc.).
- 5.36 Details of what transport is required to get to Event venue from Accommodation
- 5.37 Details of what motor vehicle or mini bus hire is available for participants.
- 5.38 What TV or other media coverage would be available to cover the event and what facilities are available for filming from above the ground.
- 5.39 What plans would be made for an opening march past ceremony, with priority on exposure to the sport and its marketability.
- 5.40 What venue capacity and facilities are available for the closing function.

### **The Budget**

- 5.41 All tenders must be accompanied by a detailed budget for the Tournament. The budget must show an excess for both the Host Nation and Federation.
- 5.42 The acceptance of any tender is subject to the signing of a “Host Nation Agreement” between the successful tender and the Federation.
- 5.43 All costs associated with Federation officials attending and inspecting possible tender sites are to be the responsibility of the Member tendering for the event.

### **Host Nation Agreement**

- 5.44 The successful tender will be required to sign a Host Nation Agreement and forward it with the tender document

For a copy of a Model Host Nation Agreement forward the Expression of Interest Form to

The Secretary General  
Federation International Touch  
at  
[cary@austouch.com.au](mailto:cary@austouch.com.au)



**Expression of Interest to Host a  
FIT Event**

Country applying to host event: \_\_\_\_\_  
Name of Event: \_\_\_\_\_  
Proposed Month \_\_\_\_\_ Year \_\_\_\_\_  
Proposed Dates: \_\_\_\_\_ to \_\_\_\_\_  
Country applying to host event: \_\_\_\_\_

Details of where event will be held:

Proposed Venue \_\_\_\_\_  
Number of Touch Fields available \_\_\_\_\_  
Number of warm up Fields \_\_\_\_\_  
Name of person submitting tender: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Business \_\_\_\_\_ Private \_\_\_\_\_  
Fax: Business \_\_\_\_\_ Private \_\_\_\_\_  
E.mail Address: \_\_\_\_\_



## 6. Procedures to Request Developmental Assistance

6.1 All requests must be forwarded in writing to the Secretary General with a "drop copy" being sent to the Technical Director, at least a minimum of three months in advance of the proposed event.

6.1.2 Secretary General: Mr. Cary Thompson  
8 Beaconsfield Road  
Mortdale Heights, NSW 2223  
Australia  
[cary@austouch.com.au](mailto:cary@austouch.com.au)

6.1.3 Technical Director: Mr Ian Matthews  
34 Burke Street  
Ruse, N.S.W. 2560  
Australia  
[BREEZMAT@bigpond.com.au](mailto:BREEZMAT@bigpond.com.au)

6.2 In respect of each application for Development Assistance the following must be provided in writing:-

6.2.1 A detailed proposed itinerary of events or seminars that will be conducted.

6.2.2 The planned outcomes for your membership as a result of FIT providing the requested resource?

6.2.3 Details of exactly what is required by way of assistance (e.g. Coaching, Refereeing, Administration, Tournaments etc.)

6.2.4 Nature of the resources that will be available "on site" and what is expected to be provided by the Federation.

6.2.5 What support (financial, accommodation, transport etc.) will be provided for the visiting personnel and/or what will be required.

6.2.6 Exact dates and places to be visited.

6.2.7 Any other details relevant to the request.

6.3 All requests must comply with all the other Policies and Protocols outlined in the Federations Policy Documents.

6.4 All applications are to be made on the attached form – See below



## APPLICATION FOR DEVELOPMENT ASSISTANCE

Name of Country: \_\_\_\_\_  
Name of Contact: \_\_\_\_\_  
E.mail Address: \_\_\_\_\_  
Phone (Bus) \_\_\_\_\_ (Private) \_\_\_\_\_  
Fax: (Bus) \_\_\_\_\_ (Private) \_\_\_\_\_

### Details of what Assistance is required

Coaching                       Refereeing                       Administration  
 Tournaments                       Other – Please specify:

### Details of proposed itinerary of events

Dates / Times / What tasks are required to be preformed / Number of participants attending

## Details of resources to be provided by Host Nation

<b>TRAVEL</b> (Include all details of internal travel and airport transfers)
<b>ACCOMMODATION</b> (Include all associated expenses and who's responsible for each)
<b>MEAL ALLOWANCE</b> (include all meals based on an allowance of \$A50 per day)
<b>PERSONNEL</b> (Include details of your personnel who will be assisting in the program / event / project, e.g. names and addresses and contacts details and include details of interpreter if necessary)
<b>SECURITY</b> (Details of what – if any – will be provided to protect the Federation's appointed representative/s during their stay)

## Details of resources requested of the Federation

**PERSONNEL** (Provide details of the F.I.T/ personnel you require to assist in the program / event / project)

--

**TRAVEL** (Include air travel costs only)

--

**TECHNICAL RESOURCES** (Include all associated course material requirements)

--

**BUDGET** (Provide detailed budget for the project)

--

**OTHERS** (Provide details of costs associated with the project not included elsewhere)

--

## **7. Player Transfer Policy**

- 7.1 Objective** To ensure that the objectives of the Federation of International Touch and its Members are met through resourced player development programs and committed players progressing through these programs. This policy does not apply to players who are representing for the first time in Adult (Open) divisions. Youth World Cup or Youth Test players have the right of choice for their first adult national representation.
- 7.2 Policy**
- .1 Eligibility** A player cannot represent a country unless the player is a citizen of that country, was born in that country, and/or their grand/(parents) were born in that country.
- .2 National Programs** Players selected in a National team, squad or development squads are deemed to be involved in a National Development Program
- .3 Squads** The maximum development squad any country can select in any one grade for the purpose of this rule is twenty five (25) players.
- .4 Clearances** Any player who has represented a country, is involved in a national development squad, or is selected for a team or squad for which they have made themselves available, are not eligible to play for another country, regardless of nationally eligibility, without a clearance.
- A player who wishes to transfer to represent another country must apply in writing on the official F.I.T. “Application for Representative Player Clearance” Form
- .5 Stand Down** If a player has been involved in a national development program and has stood down for a twelve months period, that player can apply for a clearance to represent another country. Such an application for a clearance must be submitted by the player themselves and not by officials on behalf of the player. **A Player may be granted a clearance to represent another country on only one occasion.**
- Twelve months in this rule is defined as the twelve months from when the player officially withdrew, (in writing), from the particular program they were involved with

**.6 Current Status** Any player who has played for a country in a previous Federation run, or sanctioned event, and played for another country in a subsequent Federation run or sanctioned event, without being officially transferred, shall be deemed a representative of the most recent country represented. If the player's eligibility to represent the later country was not protested during the subsequent Federation run or sanctioned event, the lack of protest shall be deemed to be consent to the transfer.

**.7 Clearance Refusal** A country may reject an application for a clearance if: -  
a) the player has represented a country within the previous twelve months,  
b) the player has been named in a team or development squad for which they had made themselves available, or  
c) the player had outstanding playing commitments, financial debts or legal / judicial matters or suspensions in a country.

Should a transfer application be rejected, for any reason other than the above, a player has the right to appeal to the Secretary General of the Federation who will convene an appeals committee hearing to consider the information from all parties concerned.

**.8 Onus on Member to Assist** A Member country that is approached in relation to a transfer must provide the player(s) with a copy of this policy so that their rights and obligation under this policy are fully known.

**.9 Exceptions to the once only Clearance Rule** Subject to all the conditions of this policy, a player who has represented a country other than Australia and New Zealand, then subsequently represent these countries, may under certain circumstances; obtain a clearance to represent another country.

The player concerned may be granted a clearance to assist with the development of another country but one cleared to represent that country; they are precluded from again representing Australia and New Zealand.

### **7.3 Transfer Procedure**

- .1 Players must use the official F.I.T. "Application for Representative Player Clearance" form.
2. The player must forward the application to the Official Contact of the country of which the player is currently a representative, with a copy to be forwarded to the Secretary General of the Federation.
- .3 Requests for a clearance need to be initiated at least sixty (60) days prior to the event the player is intending to participate in.
- .4 All applications for a clearance must be acknowledged, (in writing), within ten (10) days of receipt, by both the countries involved, and the Federation.

- .5 Should such an acknowledgment not be received, it is the responsibility of the player requesting the clearance to follow up the matter and ensure all parties are in receipt of the application.
- .6 An official response to the application for a clearance must be sent within twenty one (21) days of receipt to the player, Secretary General of F.I.T. and any other parties, advising of the decision in the matter.
- .7 Officials from any interested party may seek additional information if required. Such information should be provided in an expedient manner to ensure the 21 days is adhered to.
- .8 The official decision of a Member must be in writing and signed by the delegate authorised as the official contact for that country.



# FEDERATION INTERNATIONAL TOUCH

## APPLICATION FOR REPRESENTATIVE PLAYER CLEARANCE

Name of Player _____	Country _____
Address _____	
Phone Nos.	Bus: _____ Home: _____
Fax Nos.	Bus: _____ Home: _____
E.mail .....	_____

What was the last representative event you participated in ? _____	
Date of last representative Game _____	Country Represented _____
Which Country do you now wish to represent _____	
Do you satisfy the National criteria to represent this new country	<b>YES</b> <input type="checkbox"/> <span style="margin-left: 200px;"><b>NO</b> <input type="checkbox"/></span>

I hereby apply for a clearance from the \_\_\_\_\_ Touch Association

As I wish to represent the \_\_\_\_\_ Touch Association

\_\_\_\_\_

Signature Date

<b>Official use only</b>		
Transfer Approved / Not Approved by _____		Touch Association
Name of Authorised person	Signature	Date



## **8. Unaffiliated Rule**

### **8.1**

#### **Persons to Whom Rule Applies**

Teams, players, referees and officials cannot participate in a F.I.T. event unless that team is affiliated directly or indirectly with a Federation Member.

The reverse situation also applies, that is, if team players, referees and officials, participate in an unaffiliated event (despite also participating in affiliated events), they cannot participate in any F.I.T. sanctioned event.

Events or teams will not be considered “unaffiliated” if they have the written sanction of the FIT Member in its/their country.

### **8.2**

#### **Groups Undertaking Tours**

The F.I.T.’s Policy, Procedures and Protocol document states, a team wishing to undertake a tour of the country of a Federation Member must firstly obtain approval from its own Federation Member, as well as requesting permission from the Member country they intend to visit.

If a Member receives a request for permission (and possibly assistance), from a group to tour their country, they should ensure that the touring group is affiliated with its country’s National Association who is a Member of the Federation. This is a safeguard so that they do not provide their resources to a group who does not contribute financially to the Association of the country from which they come.

It follows therefore that if a team is not affiliated with the National Association of their country who is a Member of the Federation, they cannot comply with F.I.T.’s requirements

### **8.3**

#### **Rationale**

The rationale behind this is, that if a Member is collecting fees from its affiliated groups for the purpose of running a National Organisation, then a group not paying fees or contributing in other ways to that Member, should not be allowed to share in the benefits that Member can provide to its affiliates.

The Unaffiliated Policy prevents participants from using the experience they gain from affiliation and taking it to other groups who do not contribute financially or otherwise to the Member Associations.

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**8.4  
Exemptions**

The F.I.T.'s Policy, Procedures and Protocol document allows for exceptions to the rule and these are scrutinised by the Executive of the Federation. These exceptions are based around new and developing groups whose intent is to become affiliated, or a Member of the Federation

**8.5  
Exemptions  
Procedure**

Any exceptions, to the applying of these Rules must be forwarded in writing to the Secretary General of the Federation.

**8.6  
Ruling / Penalty**

If a team, player, referee, official etc. participates in an unaffiliated competition, regardless of whether they also play in an affiliated competition, they will be automatically ineligible to participate in a F.I.T hosted or co-hosted tournament for a period of four (4) years.

In addition they are automatically ineligible to participate in any event sanctioned by the FIT Members they are affiliated with for a period of one (1) years

**8.7  
Protests /  
Exemptions**

Any protest/exemptions to the Rule must be forwarded to the Executive of the Federation by writing to the Secretary General within 30 days of the issue of the notification of suspension. The Executive or an appointed arbitration panel will adjudicate on the appeal. Their decision will be final.